



Code of Conduct

Cranbrook Arts is a not-for-profit organization. The primary intent of the Pottery Studio is to facilitate learning for all ages through classes, workshops and memberships. The intent of the Membership Program is to facilitate learning beyond -- or in addition to -- a member's participation in Cranbrook Arts' Pottery classes. The use of this space for production pottery is not encouraged, however, Cranbrook Arts understands once participants are at a level of skill, they may want to sell their work.

There are several factors that make the pottery studio a safe, healthy, enjoyable space for all users - students, members, volunteers, instructors and staff. This "studio ecosystem" will be healthy when the following factors are adhered to: respecting the space and equipment; respecting the health and time of others; and having a sense of pride in the communal space. Without this, the studio ecosystem can easily become unbalanced. We ask that all members:

- Follow general clean up steps outlined in our procedures document
- Contribute to the studio by completing a studio cleaning task each visit
- Respect staff, volunteer supervisors and studio technician's reminders and requests
- Respect the belongings of others. Do not take personal tools from other member's bins
- Do not bring home any equipment or tools belonging to Cranbrook Arts
- Do not store any Cranbrook Arts equipment or tools on your shelf

Be kind – Each member contributes to the positive and creative environment that Cranbrook Arts strives to foster. Please be kind, respectful and friendly towards all, and you have the right to be treated in the same manner.

Be courteous – Our studio ecosystem remains in balance when situations are approached with compassion and flexibility. Disagreements and differences happen. When they do, we ask that members try to understand where others are coming from and proceed in a manner that will allow for disagreements and differing opinions to be resolved constructively. Do not insult or put others down.

Be inclusive – Many people join our studio in hopes of building community and meeting new people. We welcome and support people of all backgrounds and identities. Choose your words carefully. Always conduct yourself with compassion.

Anti-Harassment Policy – Harassment and exclusionary behavior will not be tolerated. Cranbrook Arts is dedicated to providing safe spaces, free from harassment and discrimination for our staff, membership and community, regardless of gender, gender identity and expression, sexual orientation, disability, physical appearance, body size, race, ethnicity, nationality, religion, age, language, socioeconomic standing, or otherwise. We do not tolerate harassment in any form.