



Inspiring Creativity

Expanding Minds

Fostering Connections



CRANBROOK AND DISTRICT ARTS COUNCIL

2024-25 ANNUAL REPORT





INSPIRING CREATIVITY
EXPANDING MINDS
FOSTERING CONNECTIONS



OUR MISSION

Cranbrook and District Arts Council is a non-profit charitable organization. We support the visual arts in Cranbrook and the East Kootenay area.

We are here to uplift local artists and offer artistic opportunities for our community.

If we can spark in any individual a creative urge, an artistic expression, curiosity about artistic exploration and knowledge then we have been successful.

HU SUKI#QUKNI KIN WAKI# KTUNAXA ?AMAK?IS

We would like to acknowledge that Cranbrook Arts operates in the homelands of the Ktunaxa Nation, and express our deep gratitude for this privilege.

OUR MANDATE

To provide education of the public through exhibition presentation of artistic works.

To provide artistic and cultural experiences and learning opportunities for the Cranbrook and Area population.

To provide promotion and sales opportunities to local artists and artisans.

To encourage excellence in the arts through the granting of awards and scholarships.

To provide informational services to the public on the arts through various forms of media.

OUR VALUES

We believe in the transformative power of the visual arts and the role this plays in contributing to the quality of life in our community.

We believe in the power of engaging in creative visual art practices.

We believe visual arts opportunities need to be inclusive and accessible.

We believe in the strength of the community and participate by listening and responding, with transparency and accountability.



2024-2025 AGM

Cranbrook and District Arts Council
Sept 22, 2025 6:30 pm 1401 5th St. North
Meeting Agenda

Facilitator: Louise Rusch

Welcome and Territorial Acknowledgment

I. Additions to Agenda:

Motion to Adopt Agenda

II. Minutes from last AGM: Bonnie Hayes

Motion to adopt minutes

III. Financial report Carleen Hamdon

Motion to adopt report

IV. Executive Director report: Kristin Teetaert

V. Presentation of Special Resolutions: Louise Rusch

Motion to adopt resolutions

VI. Election of new members: Josh Eimer

VII. Adjournment

Annual General Meeting Minutes
Cranbrook and District Arts Council
September 23, 2024
1401 5th St N Cranbrook BC

Facilitator: Yvonne Vigne

Call to Order: 7:03pm

Welcome: Yvonne

Territorial Acknowledgment: Bonnie

Attendees: Kristin Teetaert, Monique Cudbertson, Kristie Parks, Yvonne Vigne, Bonnie Hayes, Carleen Hamdon, Karen Diebert, Josh Eimer, Tammy Morrison, And 26 members of the public (including April Lund, Louise Rusch, LaVerna Peters, Bill McColl, Jenny Humphrey, Kate MacLauchlan, Karen Mader, Elaine Alföldy).

Additions to Agenda: none

Motion to adopt Agenda: Carleen

Seconded: Josh

Minutes of AGM September 25, 2023

Motion to adopt minutes: Bonnie

Seconded: Yvonne

President's Message: Yvonne Vigne

See Message

Financial Report: Carleen Hamdon

See Report

Motion to adopt financial report: Carleen Hamdon

Seconded: Kristin

Executive Director Report: Kristin Teetaert

See Report

Election of new board members:

Call for nominations: Josh Eimer

Election

Yvonne Vigne, Bonnie Hayes, Carleen Hamdon let their names stand for another term. Tasy Strouzas did not let his name stand for another term.

April Lund and Louise Rusch were nominated.

Motion: Josh – Louise Rusch be elected to the Board of Cranbrook Arts.

Seconded: Bill McColl

Motion: Josh – April Lund be elected to the Board of Cranbrook Arts.

Seconded: Bill McColl

Motion: Josh – To accept Yvonne Vigne, Bonnie Hayes, Carleen Hamdon as board members of Cranbrook Arts for another term.

Seconded: Kristin Teetaert.

All election motions Carried.

2025 Board of Directors

Re-elected: Yvonne Vigne, Bonnie Hayes, Carleen Hamdon

Newly Elected: April Lund, Louise Rusch

Serving year 2 of 2 year term: Josh Eimer, Karen Deibert, John Wallace

Motion to Adjourn: Bill @ 7:39 pm Seconded: Josh

October Board Meeting: Monday October 28th at 6:30 pm.

Financial Report

Treasurer Carleen Hamdon

We ended the year with almost \$40,000 more revenue than expenses, almost \$17,000 more than last year.

We grossed \$134,540 of earned revenues from our programming, gallery/shop and memberships, an increase of \$21,000 over 2024, and netted almost \$55,000 after all of our artistic expenses, but before our programmer wages are deducted. (pie chart of distribution of net revenues)

We received \$187,100 in grants. (see pie chart), an increase of \$50,000 over 2024, a substantial portion of this increase was project grants, for signage, blinds and lighting.

Our facility operating expenses were \$41,131, which is a \$10,000 increase over last year and includes some expenses for lighting and signage included in this number, which were covered by grants from the CKCA (lighting \$4,400) and RDEK redi grant (signage \$12,980). We also had an increase in repairs and Maintenance of \$5,000, primarily from furnace repairs and reattaching the security after the exterior Reno, (see pie chart)

Our Administrative expenses were \$142,854 for the year (almost \$7,000 more than in 2024), of which \$110,061 were wages and employment costs compared to \$107,000 in 2024. Our wages increased by only \$3,000, due to additional summer camp councillor wages, as we had an increased number of camps offered in 2024/25 fiscal year, so in effect our operating wages actually decreased by \$1,000. (pie chart)

Balance sheet;

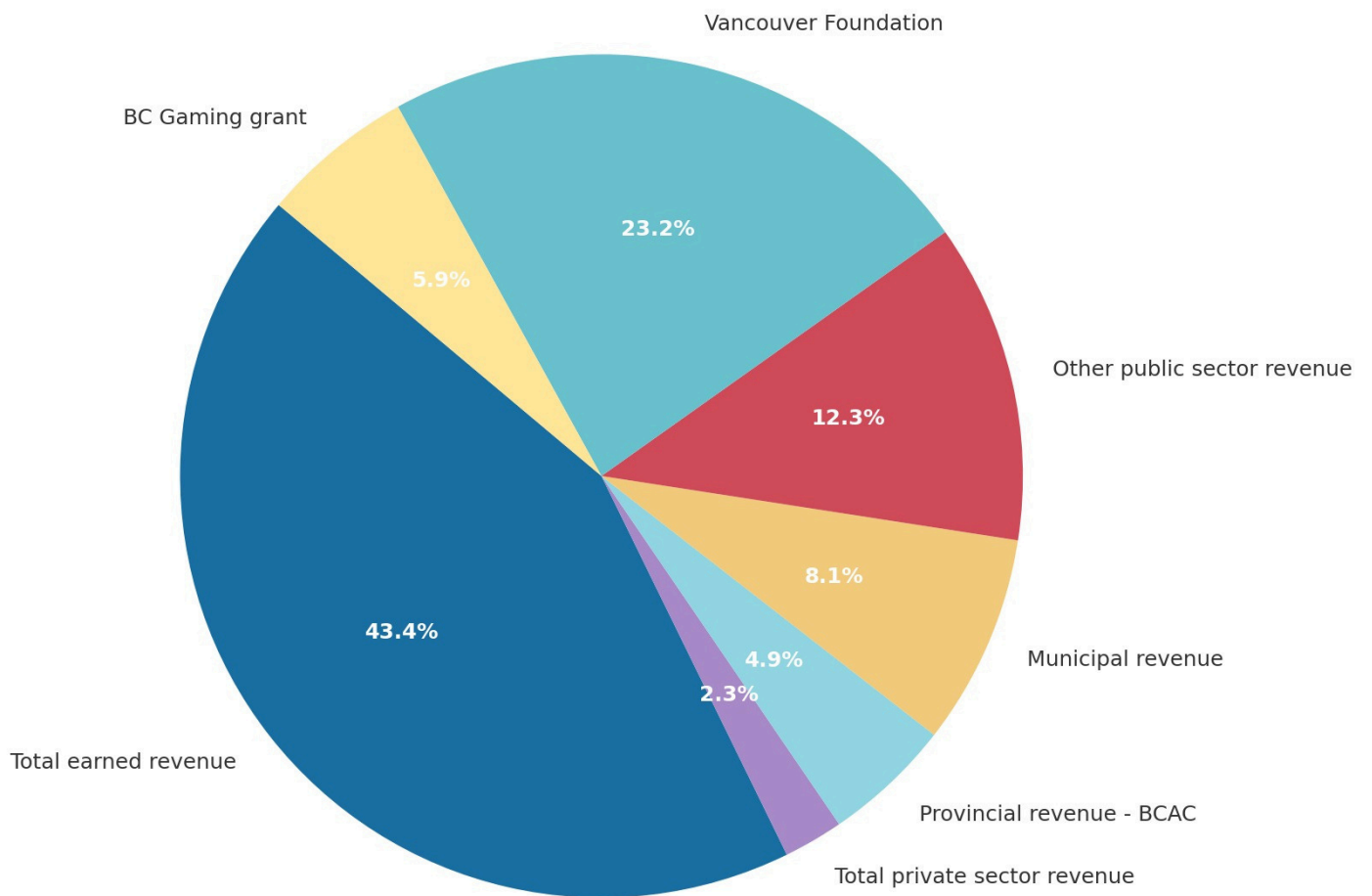
Our cash in the bank was \$33,438 at March 31, 2025, as well as a term deposit of \$100,000. At the end of year, we received our BCAC operating grant of \$15,000 for 2025/26, which is included in deferred income, as well as Vancouver foundation funds of \$24,000.

Our property and equipment increased by approximately \$14,000 after amortization, (a portion of the blinds and signage.)

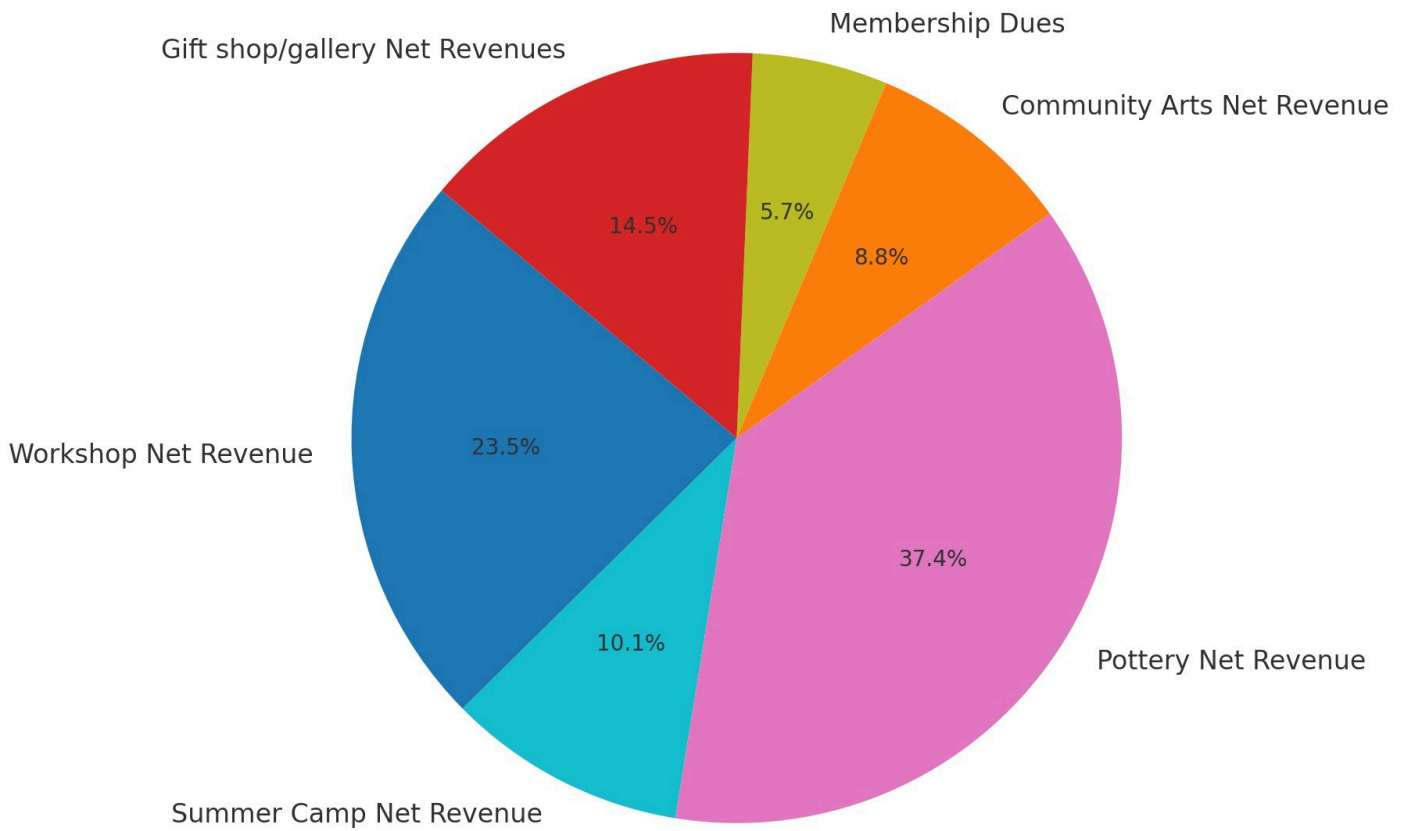
Internally restricted net assets;

We released our building refurbishment fund contingency with the completion of the exterior Renovation. We restricted \$30,000 for furnace replacement and a contingency of \$10,000 for our workshop/pottery swap.

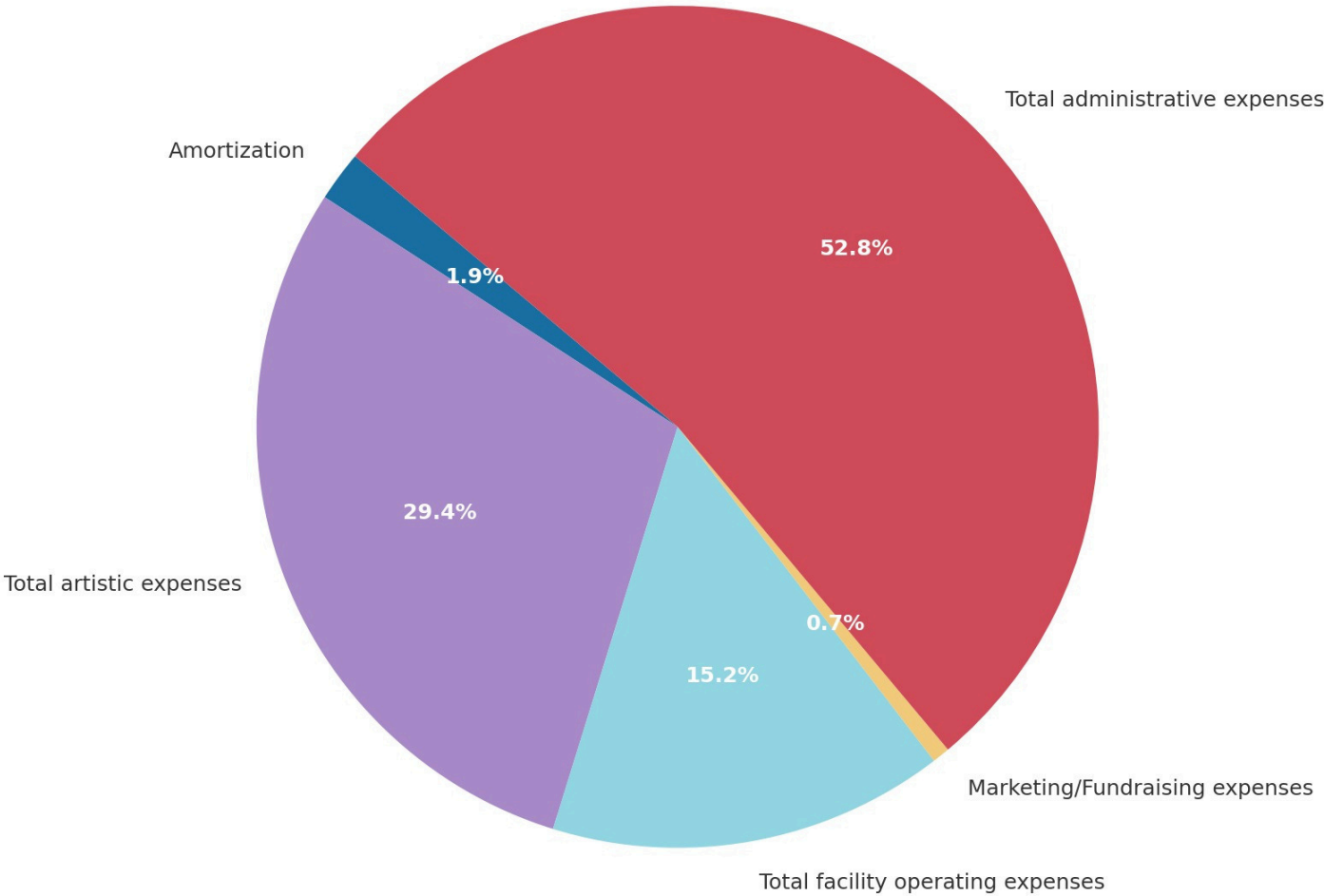
Cranbrook Arts Revenue Breakdown



Earned Income Net Revenues



Cranbrook Arts Expense Breakdown



Executive Director's Report

Kristin Teetaert

2024-25 was another year of growth for Cranbrook Arts. We are continuing to expand our classes and workshops and Gallery programming. We continue to evaluate and modify our operating capacity to better serve Cranbrook, while simultaneously focussing on being fiscally responsible and stabilizing our organization for the future.

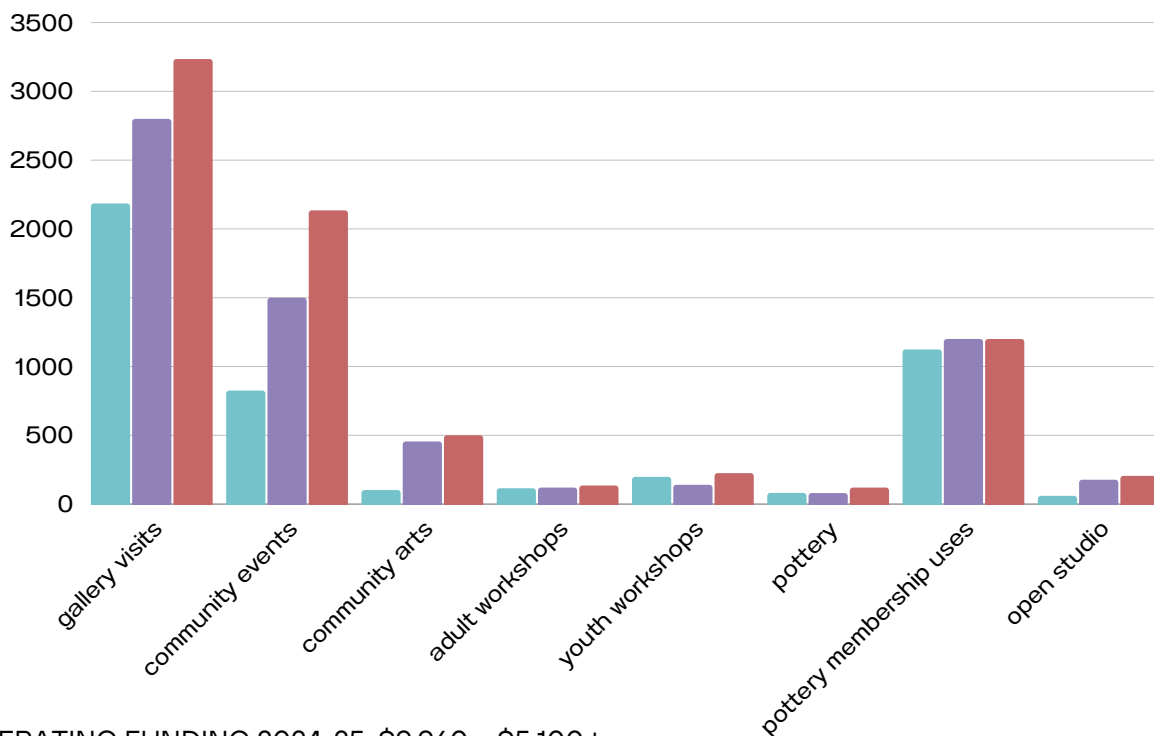
Highlights From 2024-25:

- **We continued to fulfill initiatives on our strategic plan. Some main developments include:**
 - **Updating our Mission, Vision, Values and mandate**
 - **Completing the year-long Pathways learning initiative which has assisted us with enhancing our community relationships**
 - **Developing more programming for - and increasing - our school visits for workshops and Gallery visits**
 - **Creating a Policy committee and putting a policy plan in place, including HR/People and Culture practices**
 - **Creating a sponsorship committee and working with a consultant (via Cranbrook Tourism) to create a working plan for CDAC**
 - **Beginning a contingency fund with revenues from programming and the shop**
- **completing our exterior renovation, including siding, signage, sidewalk, and parking lot**
- **being successful in receiving a BCAC infrastructure grant for our upcoming interior renovation and studio swap.**
- **being co-presenters of EdFest, and bringing more visual art to the festival**
- **awarding our annual scholarship for an MBSS graduate pursuing the arts (now at \$1000.00)**
- **awarding a prize to the winner of the Heritage Fair art and culture winner**
- **having the largest reception turnout ever - over 215 people - for the MBSS "Blue" exhibition (with a close second being the 100 Years of Stories exhibition)**

Our volunteers contributed about 4000 hours in 2024-25. I am constantly impressed by, and grateful for, the many volunteers - both past and present - that contribute to Cranbrook Arts. As accurately as we track these hours, I am sure that they underrepresent the actual volunteer hours. A huge thank you to all who have made - and continue to make - Cranbrook Arts what it is today!

As I close out my third year as Executive Director, I am reflective on the growth we have experienced, not only in our programming, but also in our partnerships, engagements, and relationships. I often hear from people that this is where they've found their community, that they feel comfortable and safe in our space. I am honoured to be a part of this community, and I appreciate all of you who are a part of it. It's truly exciting that we are inspiring creativity, expanding minds and fostering connections to - and through - the arts in Cranbrook and beyond.

The reach of Cranbrook Arts in 2024-25 Increased in all areas for a third year in a row. We are seeing the biggest increases in accessible and low cost/free events and programs including the gallery. Our revenue-generating programs have held steady and/or increased over this 3-year span.



GRANTS:

- BCAC OPERATING FUNDING 2024-25: \$9,960 + \$5,100 top up
- BCAC INFRASTRUCTURE: \$126,877 applied for in 2022-23, carried forward, spent in 2024-25, for new exterior
- BCAC INFRASTRUCTURE: \$74,296 applied in 2024-25, carried forward to 2025-26 for interior renovations and studio swap
- BCAC ACCELERATE: \$5,000: applied in 2024-25, amount is divided over 2025-26 and 2026-27 for community arts
- CITY OF CRANBROOK GRANT: 2024-25: \$24,600 operating, salaries
- COMMUNITY GAMING GRANT: 2024-25: \$18,200 operating, salaries
- CKCA ARTS EVOLUTION: \$15,000 applied in 2024-25, amount is divided over 2025-26 and 2026-27 for gallery exhibitions
- CKCA MINOR CAPITAL GRANT: \$8600 applied for in 2023-24, spent in 2024-25 for new studio blinds
- CFKR: \$1500 applied in 2024-25, used in 2025-26 for Summer Community Programs and Festivals
- CFKR: \$2000 Hanemayer fund applied in 2024-25, used in 2025-26 for Summer Community Programs and Festivals
- STELLER IMPACT GRANT: \$2500 (Free and low-cost programs, partner programs)
- RE-DI GRANT: \$15,800 (applied in 2024-25, spent in 2025-26) for new furnaces
- RICK AND MARG JENSEN FAMILY FOUNDATION: \$2500 in 2024-25 for low cost youth programming
- VANCOUVER FOUNDATION: (august 2023 to 2026) \$72,000 annually for 3 years, operating, salaries

Programming Summary:

In the past fiscal year (2024-25) we offered the following to the public:

- 37 Adult Art Workshops/classes (all mediums) for 250 participants
- 29 Children and Youth Art Workshops/classes/Camps for 230 participants
- 33 Pottery studio memberships which have resulted in over 1200 usages/visits by those members
- 42 Low cost or free programs for user groups (including Ktunaxa Kinbasket Child and Family

Services Society, Boys and Girls Club, Compassionate Friends Grief Group, Kootenay Employment Services Society and subsidized art classes for children) for 500+ participants of various ages

- 31 open studio programs that saw 313 visits
- 9 Gallery exhibitions for public viewing free (or by donation), total attendance 3235; including:
- 10 Gallery receptions and artist talks, attended by over 500 people
- 25 Educational tours of the Gallery for students, total over 450 participants
- We have engaged with over 2000 people at our our-of-building community arts events.

In addition to offering these programs and events to the public, we have supported/employed approximately 60 artists at varying ages and abilities as class instructors and exhibiting Artists.

- We also built Partnerships with the City of Cranbrook, Cranbrook Tourism, Key City Theatre, Fisher Peak Performing Artists Society, and the Cranbrook History Centre to present programming in our community.

~ 60+ Artists shown (Some multiple times) PLUS 220+ students
~37 Artists represented in the Gallery Shop

Mar 15 to April 27 **Art in the Park** 9 Artists from Glacier National Park (toured by Revelstoke Art Gallery)
 May 3 to May 25 **A Piece of Me** MBSS Art Students
 May 29 to June 8 **The Second Chance Art Sale** Community Show
 June 13 to July 20 **New Perspectives: A Celebration of Kootenay Landscape** Community Show
 July 25 to Sept 23 **Everything Became Beautiful** Erica Konrad (Nelson)
 Oct 4 to Nov 2 **Natural Geometry** Michael Hepher (Fernie)
 Nov 6 to 16 **Blue** MBSS Art Students
 Nov 23 to Dec 21 **Artists Among Us** Community Show
 January 18 **40 Words For Yes** Doug Jamison one-day installation (Nelson)
 Jan 25 to Mar 1 **100 Years of Stories** Community Show (partnership with library)
 Mar 8 to April 26 **Form, Function, Fancy** Ceramic and Fiber (partnership with Fisher Peak Fiber Guild)

Cranbrook Arts | Gallery
1401 5th St N

New Perspectives :
A Celebration of Kootenay Landscape

June 13 to July 20, 2024

Opening Reception:
THURSDAY June 13
6:30-8:00

Gallery Hours:
Wed to Sat
11:00-4:00












**CRANBROOK
ARTS | GALLERY**

1401 5th St N, Cranbrook (on Kootenay St, next to Encore)

Artists Among Us

(Shop local art for the holidays!)

Nov 23 to Dec 21, 2024

**Featuring a wide variety of Art and Fine Craft
by over two dozen Kootenay Artists PLUS our
Gallery Shop with even more artists - there's
so much to choose from!**

Winter Hours:
Tues, Thurs to Sat 11 to 4
Wednesdays 11 to 8

**NEW!
EVENING HOURS!**

**JOIN US FOR THE
OPENING RECEPTION
SATURDAY NOV 23: 1:00-3:30
with LIVE MUSIC by the
DEAN SMITH TRIO!**

CRANBROOK & DISTRICT ARTS COUNCIL

Financial Information

Year Ended March 31, 2025

CRANBROOK & DISTRICT ARTS COUNCIL
Index to Financial Information
Year Ended March 31, 2025

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COMPILATION ENGAGEMENT REPORT

To the Members of Cranbrook & District Arts Council

On the basis of information provided by management, I have compiled the statement of financial position of Cranbrook & District Arts Council as at March 31, 2025, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

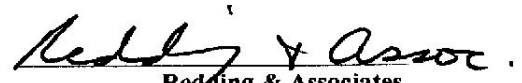
Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I have not performed an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

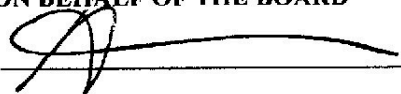
Cranbrook, BC
July 2, 2025


Redding & Associates
Chartered Professional Accountant

CRANBROOK & DISTRICT ARTS COUNCIL
Statement of Financial Position
March 31, 2025

	2025	2024
ASSETS		
CURRENT		
Cash	\$ 33,438	\$ 123,695
Term deposits	100,000	130,000
Interest receivable	2,368	2,797
Goods and services tax recoverable	4,788	262
Prepaid expenses	465	29,400
	<u>141,059</u>	<u>286,154</u>
PROPERTY AND EQUIPMENT (Note 2)	<u>60,442</u>	<u>46,424</u>
	<u>\$ 201,501</u>	<u>\$ 332,578</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 1,812	\$ 6,006
Employee deductions payable	-	2,069
Deferred income (Note 3)	44,280	208,780
	<u>46,092</u>	<u>216,855</u>
NET ASSETS		
General fund	115,409	99,093
Internally restricted	40,000	16,630
	<u>155,409</u>	<u>115,723</u>
	<u>\$ 201,501</u>	<u>\$ 332,578</u>

ON BEHALF OF THE BOARD

 _____ Director

_____ Director

CRANBROOK & DISTRICT ARTS COUNCIL**Statement of Revenues and Expenditures****Year Ended March 31, 2025**

	2025	2024
REVENUES		
Total earned revenue	\$ 134,540	\$ 113,122
Total private sector revenue	7,098	4,886
Provincial revenue - BCAC	15,334	90,457
Municipal revenue	25,071	24,659
Other public sector revenue	38,029	2,214
Vancouver Foundation	72,000	-
Columbia Basin Trust	-	2,176
BC Gaming grant	18,200	15,797
	<u>310,272</u>	<u>253,311</u>
EXPENSES		
Amortization	5,218	5,922
Total artistic expenses	79,552	52,532
Total facility operating expenses	41,131	31,697
Total marketing/communications expenses	1,398	2,966
Total fundraising expenses	433	722
Total administrative expenses	142,854	136,194
	<u>270,586</u>	<u>230,033</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	39,686	23,278
OTHER INCOME		
CEBA loan debt forgiveness	-	10,000
EXCESS OF REVENUES OVER EXPENSES	\$ 39,686	\$ 33,278

CRANBROOK & DISTRICT ARTS COUNCIL
Statement of Changes in Net Assets
Year Ended March 31, 2025

	General Fund	Internally Restricted	2025	2024
NET ASSETS - BEGINNING OF YEAR	\$ 99,093	\$ 16,630	\$ 115,723	\$ 82,010
Excess of revenues over expenses	39,686	-	39,686	33,278
Addition to internally restricted funds	(40,000)	40,000	-	435
Release of restricted funds	16,630	(16,630)	-	-
NET ASSETS - END OF YEAR	\$ 115,409	\$ 40,000	\$ 155,409	\$ 115,723

CRANBROOK & DISTRICT ARTS COUNCIL**Notes to Financial Information****Year Ended March 31, 2025**

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Cranbrook & District Arts Council as at March 31, 2025, and the statements of revenues and expenditures and changes in net assets for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- property, plant and equipment amortized on the same basis as for income tax
- accounts payable and accrued liabilities

2. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2025 Net book value	2024 Net book value
Buildings	\$ 55,239	\$ 6,703	\$ 48,536	\$ 31,605
Equipment	26,514	15,653	10,861	13,576
Computer equipment	8,023	6,978	1,045	1,243
	<u>\$ 89,776</u>	<u>\$ 29,334</u>	<u>\$ 60,442</u>	<u>\$ 46,424</u>

3. DEFERRED INCOME

	2025	2024
BCAC	\$ 15,000	\$ 9,900
Gift Certificates	2,780	2,580
RDEK	-	13,949
City of Cranbrook	-	25,071
Stellar Vista Credit Union	2,500	4,000
BCAC	-	126,877
Vancouver Foundation	24,000	24,000
Gaming grant	-	2,403
	<u>\$ 44,280</u>	<u>\$ 208,780</u>

CRANBROOK & DISTRICT ARTS COUNCIL

Notes to Financial Information

Year Ended March 31, 2025

4. INTERNALLY RESTRICTED NET ASSETS

	2025	2024
Building refurbishment fund	\$ -	\$ 16,629
Furnace replacement fund	30,000	-
Pottery and internal reno project fund	10,000	-
	\$ 40,000	\$ 16,629

Building refurbishment fund; was used up entirely with project completion in July 2024.

Furnace replacement fund; as per motion recorded in meeting minutes on March 24, 2025 to restrict \$30,000 from our general funds for furnace replacement in line with quotes provided.

Pottery and internal reno project fund; motion adopted on March 25, 2025 to restrict \$10,000 from our general funds for our pottery and internal reno project, as per grant requirement by BCAC.



Cranbrook and District Arts Council

Special Resolutions to be put forward at Annual General Meeting, Sept 22, 2025

Special resolution #1:

CDAC to add the following statement to their by-laws:

CDAC is Governed by the BC Societies Act including these additional Bylaws

Special resolution #2:

General grammatical changes will be made within the CDAC bylaw document including:

- a. Language is changed to use “they or them” instead of “he or she”
- b. Numbers ten and under will be written out as a word
- c. The grammar is corrected including adding periods, commas, and spelling
eg: resoluti9on is changed to resolution in article 5 section b

Special resolution #3

CDAC to change Article 4-b to say:

A director may be elected, and re-elected to serve in the same capacity for an unlimited time. The president is only able to serve for 3 consecutive terms. The president shall be re-eligible for election after the lapse of one year.

Special resolution #4

CDAC to change Article 4-d to say:

The Board of Directors will prepare a nominating committee of three members of CDAC, with a minimum of one board member, to prepare a slate of directors to be nominated at the AGM.

Special Resolution #5

CDAC to change Article 6 to add g)

Board members may attend the general meetings remotely, and their remote attendance will be noted in the minutes and included in determining quorum. Attendance in person is required at the AGM and Special Resolution meetings.


CAROL PREST

Cranbrook and District Arts Council (CDAC) Bylaws

Article 1 Membership

- a) Members shall include individuals, groups, and organizations engaged in or interested in cultural activities, which subscribe to the society's objectives and pay the annual dues.
- b) Membership fees shall be determined by the board of directors and must be paid on an annual basis in order for the individual, group, or organization to be considered a member in good standing.

Article 2 Cessation of Membership

A person ceases to be a member of the CDAC:

- a) By delivering his/her resignation in writing to the CDAC Office
- b) On his/her death, or in the case of an organization, on dissolution
- c) On not having been a member in good standing for 12 consecutive months
- d) A member may be expelled by a special resolution of the members

Article 3 Membership Rights and Obligations

- a) Members will receive all current news about the CDAC
- b) They may attend all new events, and special general meetings, as well as the annual general meeting
- c) Members may upon request view and inspect any and all documents of the CDAC
- d) Members are expected to act honestly and in good faith and in the best interest of the CDAC

Article 4 Officers and Directors

- a) The Board of Directors shall be composed of at least 5 Directors and no more than 10. At least 3 officers must be chosen from the elected directors. Directors and Officers of the CDAC shall be elected by the members at the AGM and shall take office immediately to serve a two-year term.
- b) A Director may be elected, and re-elected to serve in the same capacity for no more than four consecutive terms. Directors shall be re-eligible for election after the lapse of one year.
- c) The officers of the CDAC shall consist of the President, Secretary, and Treasurer. A fourth director may be designated Vice-President. The officers of the CDAC shall be the executive committee of the CDAC. (An officer of the Board of Directors is still a director)
- d) The board of directors will prepare a nominating committee of three members of the CDAC to prepare a slate of directors to be nominated at the AGM. Nominations may also be made from the floor at the AGM provided that the nominee is a member, and the nomination is seconded.

Article 5 Replacement and Removal of Officers

- a) The members of the Society may, by special resolution, remove any director from office before the expiration of his/her term and may fill any vacancy so arising.
- b) The special resolution shall be a resolution passed by a majority of not less than 60% of the members present at an annual or special general meeting of the Society of which of which not less than fourteen days written notice has been given, stating the resolution to be presented.

- c) Casual vacancies shall be filled by the Board of Directors (any member so appointed shall hold office until the next AGM)

Article 6 Duties of Officers and Directors

- a) All members of the Board of Directors shall serve without remuneration.
- b) The Board of Directors, subject to directions given at the annual general meeting of the CDAC and not inconsistent with the Constitution and Bylaws of the CDAC shall control the affairs of the CDAC between meetings of the members.
- c) The president shall be the senior elected officer and shall preside at all meetings of the members, the Board of Directors, and executive committee. The president shall be an ex officio member of all committees.
- d) The Vice President shall carry out all duties of the president during his/her absence.
- e) The Secretary shall be responsible for ensuring the minutes of each general, executive, special, and annual meeting is recorded and filed with the CDAC staff. The Secretary shall also be responsible for checking in with the CDAC staff to ensure all CDAC documents, and membership information is kept safe, and current.
- f) The Treasurer shall be responsible for working with CDAC staff to report to the Board on a quarterly basis, all financial information, as well as the financial statement for the AGM.

Article 7 Meetings

- a) Proxy voting is not allowed.
- b) All voting members in good standing may vote on any resolution
- c) Quorum for the transaction of business at any special, general, or annual meeting shall be no
- d) less than four persons.
- e) The Board of Directors shall meet not less than 6 times each year as may be determined or at the direction of the President.
A special general meeting may be called by the Board of Directors so long as quorum will be present, or by the member so long as it is supported in writing by 10% of the membership. These meetings will be held to serve a special resolution of the CDAC.
- f) No less than 14 days' notice shall be given for any special general meeting and the purpose of the meeting made clear.

Article 8 Borrowing Powers

In order to carry out the purposes of the CDAC the Directors may, on behalf of and in the name of the CDAC, raise or secure the payment or repayment of money in the manner they decide. However, they may not issue debentures without the sanction of a special resolution.

Article 9 Signing Officers

- a) The Signing Officers of the CDAC shall be no less than 3 members of the Board of Directors, as
- b) designated by the directors.
All cheques issued by the CDAC and all legal contracts shall be signed by any two of the designated Signing Officers.

Article 10 Auditors

- a) An auditor shall be appointed at every annual meeting by the membership.

- b) An audit of the books of the CDAC shall be made as soon as possible after the close of the fiscal year, and a report of the auditors shall be made as soon as possible after the close of the fiscal year, and a report of the auditors shall be made at the annual meeting.

1

Share our Story

a) who is Cranbrook Arts?

- develop, update and share our Vision, Values and Mission
- share board, staff, volunteer and artist bios

b) connect and communicate

- focus on in-person connections with partner organizations, members and supporters
- increase and improve our digital communications and marketing



2

Dynamic Programming

a) workshops and classes

- maintain a base of staple programs for a variety of participants
- respond to community needs and desires for classes and workshops
- grow and support open studio and pottery studio membership

b) gallery

- a variety of exhibitions, various mediums and themes
- art is captivating, gallery education program is developed.
- receptions with music, local food



3

Art for All!

(a focus on equity, diversity, inclusion and accessibility)

a) reduce/eliminate the barrier of cost

- seek funding partnerships for specialized programs
- communication re free gallery and programs

b) EDIA informs (some) program and space development:

- in both gallery and workshops, in a partnership approach
- invite diverse exhibitions and instructors
- be aware of physical access to spaces, address issues as capacity allows

c) staff and board EDIA education



4

Good Governance

a) prioritize growth and stabilization of Cranbrook Arts

- invest in staff, create a team to stabilize and grow, reduce over-extending
- be welcoming and inviting of new volunteers, communicate well. There is a role for all who want to be involved.

b) policy development:

- in all areas, with a focus on Human resources
- incorporate procedure documents that have been created

c) board recruitment and succession:

- develop new board member information package
- work towards increasing diversity

5

Financial Sustainability

a) private sponsorship/fundraising:

- establishing and building relationships and creating value for what we do and communicate this

b) develop a contingency fund:

- allocate Gallery Shop revenues to contingency and building fund when possible
- investment interest revenues

c) continue to seek grants:

- increases for core operational funding
- new potential funding for where we are now as an organization



President's Message

Louise Rusch

I would like to thank the board, volunteers and staff for all of their passion and support. I am deeply grateful for the expertise, creativity and commitment offered by the team, ensuring that Cranbrook Arts continues to be a strong and vibrant part of our community.

I have deeply appreciated the continuous commitment of the team to affirm that it is the people that creates the magic which keeps building alive. I am thankful for the opportunity to serve on the board this past year and excited for the future possibilities at Cranbrook Arts.

Though there are many, one of my recent favorite moments was when a summer camp participant brought their dad to the gallery and showed him how to read one of the paintings. The child had the confidence and pride to share with their dad why the painting was meaningful to them. In reflection I thought about how the staff and volunteers continually and intentionally create the safe and meaningful environments for this to occur; and how lucky I was to witness this snap shot of the deep understanding we all share of how art is integral to a healthy and thriving community.

